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Max Planck Institute for Neurobiology of Behavior   
– caesar (MPINB)

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Function  
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Bonn, March 6, 2024

Prof. Dr. Matthias Schmid

Direktor der Klinischen Forschung

Venusberg-Campus 1/99  
53127  Bonn

**Cover letter for application for admission to the qualification phase at the Medical Faculty of University of Bonn**

Dear Prof. Dr. Matthias Schmid,

My name is … and I am a PhD student at the Max Planck Institute for Neurobiology of Behavior – caesar under the supervision of Dr. … since [date]. I am also admitted to the graduate program International Max Planck Research School (IMPRS) for Brain & Behavior since [date]. I would like to formally apply for admission to qualification phase at the Medical Faculty. The title of my thesis is “title”.

My supervisor Dr. … has been a Max Planck Research Group Leader at Max Planck Institute for Neurobiology of Behavior – caesar since [date].

Please kindly consider my application at the next Doctoral Committee meeting.

Documents attached: [modify as needed]

* Agreement between candidate and supervisor
* Declaration of existing research-oriented employment
* Declaration of previous applications for admission to doctoral examination procedures
* Curriculum vitae
* Work plan
* Evidence for University qualifications
  + Bachelors of Sciences certificate and transcripts
  + Masters of Sciences certificate and transcripts
* Copy of passport
* Doctoral candidate survey
* Composition doctoral thesis committee + doctoral discipline

Kind regards,

Your signature

Your name